

## Welcome to U3A Central Coast

We look forward to your joining in the educational and social activities with us. First, you will need to apply for membership and give us your details. You can do this [on line](#) now in MyU3A Central Coast (see below), or download a [Membership Application](#) form to post. Please note, **you must have an email address** to use the on line facilities. The current annual membership fee is **\$50.00**. There is no joining fee and there is **no refund** except in exceptional circumstances. Full Members of U3A Central Coast may enrol in available classes subject to acceptance by the course leader.

**Here is how to join online:**

### Step 1. Apply for membership

When you click on the [Let's Get Started](#) option at the bottom of this page: You should then enter your first and last names and your email address (Date of Birth is optional) and click [Apply for Membership](#). Choose the grade of membership you would like. **Only Fully paid members are allowed to enrol in classes.** Confirm that you wish to become a member in accordance with the rules by clicking on the check box. Click [Join](#).

### Step 2. Complete the membership details

Enter your gender and address (Please use **capital letters** for your suburb) and the other required details or information that would be helpful in your interaction with the association. U3A is a self help organisation so please enter the area in which you could contribute in the volunteer section. Click [Commit](#). The Membership Status screen will inform you that you have successfully entered your details and that the membership fee **is owing**. If everything is in order click [Next](#).

### Step 3. Print your Membership Summary

Click on the [Print](#) button at the foot of the page. If you do not have a printer, make a note of your membership number and password. You can then come back to membership page at any time.

### Step 4. Payment

You may use the PayPal function to use your credit card or your own PayPal account or alternatively, pay by cheque or by EFT via a bank after you click Pay Office to exit the system.

#### PayPal

Click **PayPal** on the next screen

You will be directed to the PayPal site, where you can either pay as a guest using your credit card or log into your PayPal account.

Ensure you return to MyU3A after entering the details so that your receipt is registered. You may now enrol in classes via the [Classes 20xx](#) button where xx is the relevant year.

#### Pay Office

Click [Pay Office](#) to indicate to administration that you will make your payment to **U3A Central Coast (NSW) Inc.** after you log out. You will be immediately logged back to the home page.

**PAY LATER** using **EFT**. BSB: 512-170 Acct. No. 001147636 Make sure you enter your name and member number so that it can be identified **OR**

**PAY LATER** by mailing a cheque to the mailbox PO Box 1239, GOSFORD 2250.

**Once the payment is receipted you may apply for enrolment into classes of your choice.**

The receipt number will be displayed on your profile page for you to see when you log in again and the [Classes 20xx](#) button will be available.

If you wish to enrol in classes that are still open this semester, please contact the leader using the phone number or email address on the Courses page or the Course booklet, only **after** you have paid the membership fee.