

CLASS WITHDRAWAL

If you find you cannot attend a course, please **withdraw** from it.

This applies to forums (one day classes) or to a whole course of more than one day.

Delete Class

If the dates of your chosen classes conflict you may want to withdraw from one or more classes and remove the class from your list.

You may decide to withdraw from a class because of other reasons.

You may want to remove your name from the Wait List of a course.

1. Login as a member and click on the **Classes 20xx** button in the **Membership Status 20xx** page to display the **Class Status 20xx** page. (Note 20xx is the current year)

Membership Status 2018

Member: 2538 Peggy Brown [brownpeg01]
 2018 Full member
Renewed:13/01/2018 **Active:**13/01/2018 **Expires:**31/12/2018
Applied: 13/01/2018 **updated:** 13/01/2018:0000 **Last Enrolled:** 2018
Address: Brown Rd, Green Point, NSW, 2251
Phone Nos: 02 4365 0000 0434 980 575 **DOB:**
Email: pbrown@gmail.com
Emergency: Roger Brown 0434 980 575; 0434 980 575
 Medical Issues: No
Country of Origin: Australia
Occupation: Fancy free
Skills: painting
Interests: gardening, art
Volunteered for: Committee, Leader, Office
Availability: one day a week
 You will be receiving newsletters by email

2018
\$50.00 Membership Fees
\$50.00 Total Due

Receipt	2018	By	Date	Reference
	H809	\$50.00	Cash	13/01/2018
		\$50.00	Total Paid	
		\$0.00	Owing	

Please note: This page covers only membership. Click a **Classes** button below for class information.

If you want to enrol in 2018 classes click the **Classes 2018** button. ←

If you will be absent from class, put in an apology.
 Absence from: Date(d/m) to: Date(d/m)

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- Select the class from which you wish to withdraw and click the box next to it.

myu3a01.myu3a.net/home/www/u3accp

Class Status 2018

2018 Classes (except those you lead)

<input type="checkbox"/>	Class	fee	Status	Date	From/To	Tutor
<input type="checkbox"/>	00185-01 KINCUMBER NEIGHBOURHOOD CENTRE Auditorium		Waitlist	12/01/2018 1357 01:00pm-03:30pm	21/3-21/3 Wed	Ross Pearce A Tribute to Julie Andrews 22 Kincumber St Kincumber;
<input type="checkbox"/>	00193-01 GREEN POINT COMMUNITY CENTRE Auditorium		Enrolled	12/01/2018 10:00am-11:30am	21/3-21/3 Wed	Jonathan Cooper Art Appreciation for everyone 96 Koolang Rd Green Point;
<input type="checkbox"/>	00203-01 ERINA CENTRE MS3		Enrolled	12/01/2018 10:00am-12:00pm	21/2-27/6 Wed	Gwenda Browes Discussion Group - Current Affairs North-South Rd Erina Fair;
<input type="checkbox"/>	00243-01 UNITING CHURCH Hall		Enrolled	12/01/2018 09:30am-11:30am	21/2-28/3 Wed	Susanne Wittkopp Active Seniors Dance Cnr Avoca Drive & Kiluna Rd Kincumber ;
<input type="checkbox"/>	00252-01 Hubert Lersch Home		Waitlist	12/01/2018 1357 09:30am-12:00pm	19/2-25/6 Mon	Hubert Lersch The Music of the Russians 812/150 Maidens Brush Road Wyoming;

Class 243-01 conflicts with 203-01
Class 203-01 conflicts with 193-01

Highlights: [Withdrawn](#) [Await Acceptance](#)

To select classes:
 1. Click the **Classes 2018** button to list the available classes,
 2. Click the square checkbox under each class code to select it,
 3. Then click **Next** at the bottom of the page to return here.

To withdraw from the above classes:
 1. Click the square checkbox to the left of the class,
 2. Select a reason from the dropdown list,
 3. click **Delete Class**

When you have selected all the classes you want, click the **Next** button. **Next** u006(28)

- Select a reason for the withdrawal. Use the reasons below the down arrow.
Note: you cannot delete a class until you select a reason.
- Click the **Delete Class** button. The selected class will disappear from your Class Status page. Your name will be deleted from the attendance roll.
- When you have finished your withdrawals, click **Next**. The **Membership Status 20xx** page displays.

Membership Status 2018

Member: 2538 Peggy Brown [brownpeg01]
 2018 Full member
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	\$50.00	Total Paid		
	\$0.00	Owing		

Please note: This page covers only membership. Click a **Classes** button below for class information.

[Next](#) [Update Profile](#) [Change Membership](#)

If you want to enrol in 2018 classes click the **Classes 2018** button. [Classes 2018](#)
 If you will be absent from class, put in an apology. [Apologise](#)
 Absence from: Date(d/m) to: Date(d/m)
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6. Click **Next** which will return you to the **Member Summary** which shows your courses and their status, from which you can exit MyU3A by clicking **Exit**.